



POSITION DESCRIPTION

Position Title:	New Zealand Golf Selector
Accountable To:	New Zealand Golf High Performance Manager
Support:	New Zealand Golf High Performance Administrator

Purpose

As part of a National Selection Panel, select New Zealand Representative teams in accordance with the New Zealand Golf Selection Policy.

Dimensions

Requirements:	<ul style="list-style-type: none">• Selection of New Zealand Golf representative teams.• Compliance with New Zealand Golf Selection Policy, New Zealand Golf and Event rules and regulations.• Specific event attendance and player performance monitoring.• Feedback and reporting to New Zealand Golf High Performance Manager.
Key Relationships:	New Zealand Golf High Performance Manager, New Zealand Golf Media Manager, New Zealand Golf High Performance Administrator, New Zealand Golf Coaches and Event Officials
Delegated Authority:	Budgeted expenses as presented and approved by the New Zealand Golf, High Performance Manager.

1. Role:

- a) To primarily select national representative teams.
- b) While the task above is the major focus of the role selectors will also be asked from time to time to provide recommendation with respect to the potential player make up of New Zealand Golf talent development squads.
- c) The areas a player will be assessed for selection are outlined at length within the National Selection Policy and this document should provide reference at all times for the National Selection Panel, however the key elements of selection for national representative teams, and recommendation toward squad selections, are;
 - 1) Current and historical golf mastery
 - 2) Additional dimensions for golfing success
 - 3) Likelihood of future success.

2. Reports to:

- a) The New Zealand Golf High Performance Manager.

3. Consists of:

- a) Two panels (one men's and one women's), each panel is to consist of two appointed selectors.

4. Term of Appointment:

- a) Term of a selector will be for two years (or as advised by the High Performance Manager).

5. Schedules:

- a) New Zealand Golf will be responsible for the schedule of events (calendar).
- b) During October the High Performance Manager will produce:
 1. A roster of events that selectors will attend and a corresponding budget.
 2. A roster for selection dates.
 3. Any variations to International tournaments will be copied to the selectors for reference.

6. Schedule and Travel Coordination:

- a) Selectors will be provided a schedule of events to attend for selection purposes; the New Zealand Golf High Performance Manager will develop this schedule.

Note: The High Performance Manager, prior to the date of travel, must approve any travel outside of this schedule; failure to do so may result in New Zealand Golf declining reimbursement requests.

- b) Selectors will liaise with the New Zealand Golf High Performance Administrator to coordinate their travel, accommodation and transfers.

- c) Where the selector is required to travel by car New Zealand Golf will reimburse at 62 cents per kilometre when a private car is used, or the equivalent of a flexi saver airfare. The lesser amount will be paid.
- d) New Zealand Golf will provide specified clothing where possible.

7. Communication:

- a) Clear, consistent and efficient communication is imperative. Communication between the selectors, the High Performance Manager, the High Performance Administrator and other New Zealand Golf staff may be via e-mail, phone, Skype or face to face discussion. Selectors should be prepared to use all of the listed methods when required.
- b) Selectors are to regularly access the New Zealand Golf Order of Merit, the World Amateur Golf Rankings and the corresponding tournament results to ensure players performances are tracked closely and compared to their peers. Where necessary selectors will be informed of individual information pertaining to particular players involved in selection processes.

8. Selections:

- a) Make selections in accordance with the current Selection Policy for New Zealand Golf representative teams.

Note: All selections are to be presented in the format required by New Zealand Golf. Specifically, a list of recommendations is to be provided to the High Performance Manager that lists the required number of players in ranking order. Included with this list is a note concerning the strengths and or weaknesses of the player. These notes are a condensed version of the notes recorded from observation and consideration of performance.

- b) When required, selections are made in consultation with additional personal, notably the High Performance Manager.
- c) Following discussion, the selection panel will provide recommendations to the High Performance Manager. Further discussion may then be required to finalise the selection. Once finalised the High Performance Manager will inform the Chief Executive and the Chairman of New Zealand Golf.
- d) Golfers selected in a representative team will be notified by the High Performance Manager in person or by telephone. (Golfers close to selection may be informed of their non-selection prior to the team being named).
- e) Selectors must refrain from discussing selections with players or interested parties. All comment should be referred to the High Performance Manager. Where appropriate, selectors may be delegated the right to speak on behalf of New Zealand Golf, however, in doing so the selector must convey the philosophy of New Zealand Golf and refrain from personal comment.

9. Right of appeal

- a) Any player aggrieved by a decision of the selectors in relation to national selection has the right of appeal. The appeal process is set out in the current Selection Policy.
- b) Selectors are responsible for keeping clear documentation during the term of appointment. This documentation may be required during grievance procedure; as such it should be presented in a timely and professional manner when requested.